

# Katherine Dickey

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## EDUCATION

Muhlenberg College

Allentown, PA

Bachelor of Arts | GPA: **3.71**

Dec 2022

Major: **Media & Communication**

Honors: RJ Fellowship Scholar, Dean's List, MBee Blogging Award, Peer Tutor Recommendations

## SKILLS

Technical: Microsoft Word, PowerPoint, Excel | GSuite | Adobe Photoshop | Adobe Premiere Pro | QLab

Communications: Phone | Email | Instagram | Facebook | Snapchat

## EXPERIENCE

*Editor-in-Chief*, The Muhlenberg Weekly, Allentown, PA

May 2020-October 2020

- Overhaul online format and publishing schedule for summer and COVID-19 required digital campus
- Review and assign story pitches on major campus happenings
- Edit all newspaper sections for content and grammar
- Fact check and confirm details in stories
- Coordinate editorial board in weekly meetings to publish an online paper
- Manage writer database and WordPress website

*Editorial Assistant and Staff Writer*, The Muhlenberg Weekly, Allentown, PA

November 2019-May 2020

- Write weekly food and restaurant reviews

*Food Blogger*, KatDic Cooks, [katdiccooks.com](http://katdiccooks.com)

January 2019-present

- Create and curate posts that include recipes, pictures, and process videos, as well as reviews written for The Muhlenberg Weekly
- Explore issues of food justice through narrative journalism and documentary forms
- Recipient of the 2019 Muhlenberg MBee Blog Award

*Peer Tutor*, Muhlenberg College, Allentown, PA

September 2019-present

- Recommended by professors to tutor in Elementary Italian and Kitchen Chemistry
- Create and organize lesson supplements in multiple subjects
- Tailor tutoring sessions to individual learning needs of each student
- Encourage students and share love for subjects tutoring

*Digital Media Student Aid*, Muhlenberg Media/Communications Dept, Allentown, PA | September 2018-present

- Manage media production equipment and online rental system for ~185 students
- Assisted with creation of media equipment rental policy
- Serve as a department ambassador at on-campus events
- Plan and document monthly department events through photography
- Train students in proper use of media equipment

*Hostess*, Alementary Brewing, Hackensack, NJ

August 2020-present

*Assistant Unit Leader*, Lake Rickabear Day Camp, Kinnelon, NJ

June 2018-August 2018

*Production Department Mentee*, Ars Nova, New York, NY

August 2017-June 2018

*Stage Manager*, Bergen County Academies, Hackensack, NJ

January 2016-May 2018

*Stage Manager*, New York Renaissance Faire, Tuxedo, NY

June 2016-October 2017